

# Corporate Social Responsibility Policy of

Quest 2 Travel.Com India Private Limited in accordance with Section 135 of the Companies Act 2013 and the Companies (Corporate Social Responsibility Policy) Rules, 2014

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#### 1. Preamble:

At Quest 2 Travel.Com India Private Limited (hereinafter referred to as "the Company"), business success is not just about profits and shareholder returns. We believe in pursuing wider socio-economic and cultural objectives and have always endeavoured to not just live up to it, but to try and exceed the expectations of the communities in which we operate.

In conformity with the requirements laid down under the Companies (Corporate Social Responsibility Policy) Rules, 2014 (hereinafter referred to as the "CSR Rules") issued by the Ministry of Corporate Affairs ("MCA"), Government of India under Section 135 of the Companies Act, 2013 ("the Act") the Corporate Social Responsibility Committee of the Board had drafted a CSR Policy.

#### 2. Focus Area:

As a responsible corporate citizen, the Company is committed to sustainable development and inclusive growth and will be focusing on the following activities:

- 1. Promoting education including special education, employment enhancing vocation skills especially among children and livelihood enhancement projects;
- 2. Eradicating hunger, poverty and malnutrition, promoting preventive health care and sanitation and making available safe drinking water;
- 3. Contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government;
- 4. Promoting gender equality, empowering women, setting up homes and hostels for women and orphans, setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups
- Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water, and
- 6. Protection of national heritage, art and culture.

However, Company may subject to the approval of the Board of Directors, can contribute on any activity as mentioned in Schedule VII of the Companies Act, 2013 from time to time.

#### 3. CSR committee:

**Constitution:** The Company will constitute Corporate Social Responsibility (CSR) Committee as and when the Company's liability to spend on Corporate Social Responsibility exceeds Rs.50,00,000/- (Rupees Fifty Lacs).

**Functions and Powers** The CSR Committee shall formulate and recommend to the Board of Directors, an annual action plan in pursuance of its CSR policy which includes:

- i. list of CSR projects to be undertaken
- ii. the manner of execution of such projects
- iii. utilization of funds and implementation schedule
- iv. monitoring and reporting mechanism for the projects or programs; and
- v. impact assessment, if any for the projects undertaken by the Company.:

In case of CSR Committee is not required to be constituted, the Board will execute the functions of CSR Committee.

## 4. Undertaking CSR Expenditure:

The Company will primarily support the CSR activities, permitted under the Companies Act, 2013 and rules made thereunder, be undertaken through any entity/ organization in compliance with the provisions of applicable laws.

### 5. Selection and Implementation of CSR Activities and Projects:

The CSR Committee/ the Board shall consider CSR proposals from eligible entity. In order to be considered by the CSR Committee/ the Board, such proposals must inter-alia contain details of projects/ programs to be undertaken, proposed amount, timelines and a confirmation that such projects/ programs are eligible under the Companies Act, 2013 and rules made thereunder.

The CSR Committee/ the Board will evaluate the projects/ programs and may, at its sole discretion, approve certain projects/ programs for implementation. While approving projects/ programs, the Committee shall ensure that those are covered under the ambit of activities listed in Clause 2 above.

The CSR Activities to be undertaken by the Company under the Policy shall form part of annual action plan. The CSR Committee/ the Board may also decide to contribute towards the Corpus Fund, as permitted under the law.

### 6. CSR Budget:

The Board shall approve overall limits for CSR Activities to be undertaken by the Company. With regard to individual projects/ programs including contribution towards the Corpus Fund, if any. The projects/ programs or activities to be chosen by the Company shall correspond to its CSR Policy as well as its annual action plan, as amended from time to time.

The excess amount incurred by the Company on CSR projects, programs or activities may be set off against the requirement to spend in succeeding financial year's in consonance with the applicable provisions.

#### 7. CSR Expenditure

The Company has under taken to spend on its CSR activities every year, 2% of its average Net Profits. 'Net Profit' shall be calculated in the manner prescribed by the applicable provisions.

Any 'Income' or 'Surplus' that may arise from its CSR activities will not form part of business profits of the Company and shall be ploughed back into the same project, or shall be transferred to the unspent CSR account and it should be spent in pursuance of this CSR policy and annual action plan of the Company, or the Company may transfer such surplus amount to a Fund specified in Schedule VII of the Act, within a period of six months of the expiry of the financial year.

The unspent amount, if any other than unspent amount relating to an ongoing projects, will be transferred to a Fund specified in Schedule VII, within a period of six months of the expiry of the respective financial year.

The unspent CSR funds of ongoing projects will be transferred within a period of 30 days from the end of the respective financial year to a special account opened by the Company in any scheduled bank called the "Unspent Corporate Social Responsibility Account". Such amount shall be spent by the Company towards CSR within a period of 3 financial years from the date of such transfer, failing which, the company shall transfer the same to a Fund specified in Schedule VII, within a period of 30 days from the date of the completion of the third financial year.

The CSR activities of the Company shall not include any benefits which are exclusively for the employees of the Company or their family members.

#### 8. Location:

All CSR projects / programs under this policy shall be undertaken in India. The CSR Committee shall decide on locations for implementation of the CSR projects / programs.

### 9. Monitoring and Disclosures:

The robust mechanism for monitoring various CSR Projects/ Programs/ Activities undertaken by the Company on periodic basis through internal monitoring group formed for this purpose be undertaken. Simultaneously, it also obtains feedback from various beneficiaries of CSR Projects/Activities / Programmes undertaken by the Company to measure their benefits.

Ensure that appropriate disclosures are made to the shareholders in the company's annual reports.

The contents of the CSR Policy and the annual action plan (i.e. projects approved by the Board) shall be disclosed in the Board's report.

## 10. Amendments to the CSR Policy:

The Board of Directors of the Company shall have the powers to revise/modify/amend this Policy from time to time, as the Board may think fit, based on the recommendations to be made by the CSR Committee to confirm to the revision/amendment, if any, to be made to the CSR Rules by the MCA, under the Act.

# 11. Validity of CSR Policy:

This policy is effective from November 15, 2021 and may be amended by the Board as may be required from time to time.

### Contact:

For any clarification/ query related to CSR policy of the company, please contact at <a href="mailto:compliance@go-mmt.com">compliance@go-mmt.com</a>